



June 2011  
Volume 51, Issue 12

# The Legal Easel

Serving Springfield, Missouri legal support professionals for over 50 years!

## Welcome 2011-2012 Officers



### *There's Always Tomorrow... but why not make the most of today!*

From Left to Right: Janna Dampier, PP, PLS, Executive Advisor; Mary Lou Haueter, PP, PLS, Governor; Kristen Monrotus, PLS, Treasurer; Melissa Sharples, PP, PLS, Secretary; Georganne Hallemeier, PP, Vice President/Membership Chair; and Lorie Rupar, PP, PLS, President

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### IN THIS ISSUE . . .

- **SALSP Meeting Notice**
- **2011-12 NALS of Missouri Officers**
- **SALSP Community Service: Ozarks Public Television June 2011 On-Air Pledge Drive**

## The SALSP Legal Easel

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**Submissions:** To submit articles for publication, please send to [cheryl@swvaluation.com](mailto:cheryl@swvaluation.com) by the 20<sup>th</sup> day of each month.

**Advertising:** For advertising and rate information for *The Legal Easel* and the SALSP website, see this issue or log on to [www.salsp.org](http://www.salsp.org) and visit the Newsletter link.

**Editorial Policy:** Opinions expressed in articles and features herein are those of the author, and do not necessarily reflect the views of SALSP. The Editor encourages the submission of materials for publication. The Editor reserves the right to edit material.

**Publication Policy:** *The Legal Easel* is a publication of the Springfield Area Legal Support Professionals, an affiliate of NALS of Missouri and of NALS...*the association for legal professionals*. The materials contained herein are provided for general education purposes; they are not intended to, and do not constitute, legal advice.

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## Table of Contents

SALSP Monthly Meeting .....	3
Calendar of Events/ Birthdays .....	3
SALSP Officers and Committee Chairs .....	4
President’s Message.....	5
Membership Report.....	5
Governor’s Report .....	5
Historian Report.....	5
SALSP Community Service Project .....	6
NALS of MO 2011 Annual Membership Meeting.....	6
SALSP March Meeting Minutes.....	8
SALSP Advertising .....	9

### NALS Code of Ethics

Members of NALS are bound by the objectives of this association and the standards of conduct required of the legal profession.

Every member shall:

- Encourage respect for the law and administration of justice.
- Observe rules governing privileged communications and confidential information.
- Promote and exemplify high standards of loyalty, cooperation, and courtesy.
- Perform all duties of the profession with integrity and competence.
- Pursue a high order of professional attainment.

## Moving?

Complete the following and forward to SALSP Membership Chair, Georganne Hallemeier, PP, at [ghallemeier@pfjmlaw.com](mailto:ghallemeier@pfjmlaw.com)

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*Springfield Area Legal Support Professionals  
Monthly Membership Meeting*



When: Tuesday, June 14, 2011 @ 5:30 p.m.

Where: **Big Whiskey's**  
1440 W Republic Rd  
Springfield MO

Speaker: **Stuart King, Esquire**  
Topic: **Mechanic Lien Law Update**



May  
18—Shannon Wilson

June  
No Birthdays

*Happy Birthday*

Calendar of Events

June

- 4 Community Event: Ozarks Public Television on Air Pledge
- 14 Monthly Meeting at Big Whiskey's  
Speaker at 5:30 p.m. Stuart King, Esq. Topic: Mechanic Lien Law Update

July

- 1 Early bird registration deadline  
NALS 60<sup>th</sup> Annual Education Conference & National Forum
- 15-17 Region 6 Conference Amarillo, TX  
[www.nalsregion6.org](http://www.nalsregion6.org) to register

## 2011-2012 SALSP Officers

### President

Lorie Rupar, PP, PLS  
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 3432 S. Culpepper Ct., Suite A  
 Springfield, MO 65804  
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[lrupar@pfjlaw.com](mailto:lrupar@pfjlaw.com)

### Vice President/Membership Chair

Georganne Hallemeier, PP  
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 Springfield, MO 65804  
 (O) 417-883-8200  
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### Secretary

Melissa Sharples, PP, PLS  
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 Springfield, MO 65804  
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[Melissa@frvlaw.com](mailto:Melissa@frvlaw.com)

### Treasurer

Kristen Monrotus, PLS  
 c/o Courtney & Mills, LLC  
 540 E. Chestnut Expressway, Ste 100  
 Springfield, MO 65806  
[Mom2x@mchsi.com](mailto:Mom2x@mchsi.com)

### Governor

Mary Lou Haueter, PP, PLS  
 P.O. Box 763  
 Phillipsburg, MO 65722  
 (O) 887-4141  
[marylouhaueter@yahoo.com](mailto:marylouhaueter@yahoo.com)

## 2011-2012 SALSP Appointed Officers and Committee Chairmen

**Bar Liaison:** Georganne Hallemeier, PP  
[ghallemeier@pfjmlaw.com](mailto:ghallemeier@pfjmlaw.com)

**Bosses' Night:** Christy Wittmaier  
[Christy@frvlaw.com](mailto:Christy@frvlaw.com)  
 Lori Everhart, PP, PLS  
[Lori.everhart@hklawoffice.com](mailto:Lori.everhart@hklawoffice.com)

**Boss of the Year:** Nancy Ketron, PP, PLS  
[nancy@willworsham.com](mailto:nancy@willworsham.com)

**Certification:** Georganne Hallemeier, PP  
[ghallemeier@pfjmlaw.com](mailto:ghallemeier@pfjmlaw.com)

**Community Service:** Kelly Markley  
[Kelly@lowrylawllc.com](mailto:Kelly@lowrylawllc.com)  
 Meagan Cheong  
[mcheong@sims-law.com](mailto:mcheong@sims-law.com)

**Court Observance:** Jennifer Martin, PLS  
[Jennifer@frvlaw.com](mailto:Jennifer@frvlaw.com)

**Courtesy:** Kristen Monrotus, PLC  
[Mom2x@mchsi.com](mailto:Mom2x@mchsi.com)

**Executive Advisor:** Janna Dampier, PP, PLS  
[jdampier@pfjlaw.com](mailto:jdampier@pfjlaw.com)

**Finance:** Melissa Sharples, PP, PLS  
[Melissa@frvlaw.com](mailto:Melissa@frvlaw.com)

**History Book:** Janna Dampier, PP, PLS  
[jdampier@pfjlaw.com](mailto:jdampier@pfjlaw.com)

**Job Bank:** Joanna Cook  
[jcook@pfjmlaw.com](mailto:jcook@pfjmlaw.com)

**The Legal Easel:** Cheryl Sutton  
[Cheryl@swvaluation.com](mailto:Cheryl@swvaluation.com)

**Legal Secretary Of the Year:** Jennifer Martin, PLS  
[Jennifer@frvlaw.com](mailto:Jennifer@frvlaw.com)

**Legal Training:** Melissa Sharples, PP, PLS  
[Melissa@frvlaw.com](mailto:Melissa@frvlaw.com)  
 Cheryl Sutton,  
[Cheryl@swvaluation.com](mailto:Cheryl@swvaluation.com)

**Membership:** Georganne Hallemeier, PP  
[ghallemeier@pfjmlaw.com](mailto:ghallemeier@pfjmlaw.com)

**Nominations & Elections:** Christy Wittmaier  
[Christy@frvlaw.com](mailto:Christy@frvlaw.com)  
 Lori Everhart, PP, PLS  
[Lori.everhart@hklawoffice.com](mailto:Lori.everhart@hklawoffice.com)

**Program:** Melissa Sharples, PP, PLS  
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**Scholarship:** Janna Dampier, PP, PLS  
[jdampier@pfjmlaw.com](mailto:jdampier@pfjmlaw.com)

**Seminar:** Janet Higdon, PLS  
[lhigdon@mannwalterlaw.com](mailto:lhigdon@mannwalterlaw.com)  
 Mary Lou Haueter, PP, PLS  
[marylouhaueter@yahoo.com](mailto:marylouhaueter@yahoo.com)

**Website:** Lisa Tanner, PP, PLS  
[Lisa.tanner@cityutilities.net](mailto:Lisa.tanner@cityutilities.net)

## *President's Message*

*There's Always Tomorrow... but why not make the most of today!*

By Lorie Rupar, PP, PLS

I would like to personally thank Amy Owens, Nancy Ketron and Melissa Sharples for making the installation Banquet so special! I appreciate their efforts and hard work. The location was spectacular and the creative writing and design of the ceremony was amazing! Thank you again for your kindness and support as we look forward to another successful year!

My theme is *There's always tomorrow...but why not make the most of today.* My hope is that this will inspire me and others to make the most of today on a professional and personal level.

Our members have made the most of each and every day through their commitment, generosity, sacrifices and endless contributions to the success of our chapter. I look forward to following in the footsteps of the devoted women who have served before me.

Thanks again to those of you who volunteered to chair and co-chair committees this year. Filling the committee roster often becomes a challenging task for the president, but all of you graciously and without hesitation volunteered making this transition seamless. I appreciate your eagerness and commitment!

With the assistance and support from the board of directors and the membership, we vow to actively promote, with enthusiasm and professionalism, the Springfield Area Legal Support Professionals.

---

## *MEMBERSHIP REPORT*

By Georganne Hallemeier, PP

Please help me in congratulating Mary Lou Haueter, PP, PLS, for receiving the Outstanding New Member Award at the NALS of Missouri Annual Meeting in Chesterfield!

Mary Lou we thank you for all your hard work and dedication to our association.

Our current membership count is 41.

I have been contacted by Andrea Jones from Van Pelt & Van Pelt, P.C., regarding certification information and I have sent her a membership packet and invitation to our June membership meeting.

I would like to extend a challenge to each of our members to invite one guest to our regular monthly meetings this coming year. I am very excited about the upcoming year and serving as your Membership Chair for the 2011 - 2012 year.

For more information about membership, please contact me at [ghallemeier@pfjmlaw.com](mailto:ghallemeier@pfjmlaw.com) or 417-883-8200.

---

## *Governor's Report*

By Mary Lou Haueter, PP, PLS

The following is updated information regarding up-coming state, regional and national conferences:

### **October 13-26, 2011**

**NALS 60<sup>TH</sup> Annual Education Conference & National Forum** will be held in Cincinnati, Ohio. Further information will be provided at a later date.

---

## *History Book*

By Janna Dampier, PP, PLS

If anyone has pictures taken of chapter events, members, etc, they have not already provided to me, please do so as soon as possible. Janna Dampier, PP, PLS, Historian, [jdampier@pfjmlaw.com](mailto:jdampier@pfjmlaw.com)....

*SALSP June  
Community  
Service Project*



By Kelly Markley and  
Meagan Cheong, Co-Chair

**S**ALSP will be assisting the *Ozarks Public Television with their June 2011 On-Air Pledge Drive.*

Our volunteers will be answering phones Saturday, June 4, 2011 from 7-10 p.m. SALSP will be receiving on-air recognition for working the pledge drive. *Thank You Volunteers!*

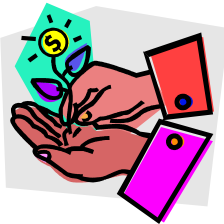
*2011 Annual Membership Meeting Attendees*



From the top: Lori Everhart, PP PLS; Christy Wittmaier; Lorie Rupar, PP, PLS, Melissa Sharples, PP, PLS; Georganne Hallemeier, PP; and Amy Owens, PLS.

**SALSP BOOSTER CLUB  
JOIN TODAY!**

***UT SEMENTEM FECERIS ITA METES  
BOOSTER CLUB!  
(AS YOU SOW SO SHALL YOU REAP)***



**T**his space is reserved for the names of anyone who shows his or her support of the Springfield Area Legal Support Professionals by annually forwarding, each June, \$5.00 to SALSP Treasurer, Kristen Monrotus, PLS, 1929 S. St. Charles Avenue, Springfield, Missouri 65804!

You can also give at the June meeting.

***Come on, members, make the most of today by showing your support!***

*The future depends on what we do in the present!*

Lorie Rupar accepts the Outstanding New Member award on behalf of Mary Lou Haueter from Lori Everhart during the 2011 Annual Membership Meeting in April 2011.



*2011 -2012 NALS of MO Officers*



(L to R) Shelly Kuntz, Cheryl Neeley, Joyce Bassett, PP, PLS, Christy Wittmaier, Treasurer, Nicola Engle, Marsha Smitherman, PP, PLS, President Elect, Karen Kubiak, PP, PLS, President.



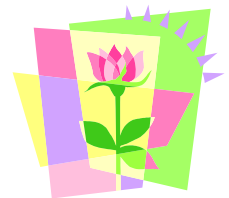
*LORI,*

*We truly appreciate your commitment to serve as our president for the past two years. Your enthusiasm and hard work have not gone unnoticed. Our roots have become stronger than ever under your leadership.*

*Sincerely,*

*The Members of the Springfield Area Legal Support Professionals*

*Lisa Tanner has handed off Editor of the Legal Easel to me. I wanted to thank her for the outstanding issues of the Legal Easel she produced, and her supportive service within SALSP. I have some tremendous shoes to fill as your Editor, and look forward to working with you all. Again, thank you Lisa. --Cheryl Sutton*



**MINUTES OF THE REGULAR MONTHLY MEETING  
OF THE  
SPRINGFIELD AREA LEGAL SUPPORT PROFESSIONALS**

The regular monthly meeting of the Springfield Area Legal Support Professionals was held April 12, 2011, at McSalty's Pizza Café.

President Lori Everhart, PP, PLS, called the meeting to order at 5:51 p.m. and appointed Melissa Sharples, PP, PLS as Secretary *Pro Tem*, and introduced new member, Kelly Markely. Governor Mary Lou Haueter, PP, PLS, led the membership in the Pledge of Allegiance and read the Code of Ethics.

The minutes of the March 8, 2011, meeting were approved as printed.

Treasurer Jennifer Martin, PLS, presented the treasurer's report. The following bills were submitted for reimbursement: Lorie Rugar, PP, PLS, \$4.90 for membership packet postage. Treasurer Jennifer Martin, PLS moved the foregoing bill be reimbursed. The motion was seconded and carried.

Vice President Lorie Rugar, PP, PLS, announced the current membership total is 42. Governor Mary Lou Haueter, PP, PLS, reported on the upcoming NALS Annual Meeting in Cleveland, OH, and the NALS of Missouri Annual Meeting in Chesterfield, MO.

Nominations/Elections Chair Melissa Sharples, PP, PLS, moved that the membership accept the following 2011-2012 slate of officers for election: President Lorie Rugar, PP, PLS; Vice President Georganne Hallemeier, PP, PLS; Secretary Melissa Sharples, PP, PLS; Treasurer Kristen Monrotus, PLS; and Governor Mary Lou Haueter, PP, PLS. Nominations/Elections Chair Melissa called for nominations from the floor. There being no further nominations, the motion is passed by acclamation.

Finance Chair Melissa Sharples, PP, PLS, discussed the upcoming finance project for the NALS of Missouri Annual Meeting.

Legal Easel Editor Lisa Tanner, PP, PLS, announced the deadline for the next issue of the Legal Easel is May 6, 2011.

Seminar Chair Lisa Tanner, PP, PLS, reported on the successfully completed seminar.

Scholarship Chair Janna Dampier, PP, PLS, reported the recipient of the Polly Hunter Memorial Scholarship was Holly Plunkett, ALS, and that this recipient had been submitted to the NALS of Missouri Scholarship contest.

There being no further business, the meeting was adjourned at 6:08 p.m.

\_\_\_\_\_  
President Lori Everhart, PP, PLS

Respectfully submitted,  
Melissa Sharples, PP, PLS  
Secretary *Pro Tem*

**MEMBERS PRESENT:**

Meagan Cheong

Marilyn Huffman

Cheryl Sutton

Janna Dampier

Jennifer Martin

Lisa Tanner

Lori Everhart

Kristen Monrotus

Christy Wittmaier

Georganne Hallemeier

Lorie Rugar

Kelly Markley

Mary Lou Haueter

Melissa Sharples



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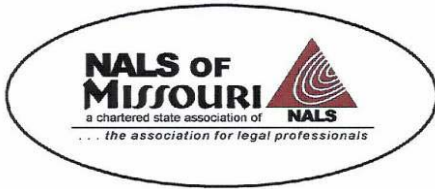
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NALS of Missouri Annual Membership Meeting in Chesterfield, Missouri on April 29-30, 2011!



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*New from NALS . . .*

## Upcoming Education

WebEd

[May 26 - Reasonable Care: The Anatomy of Medical Malpractice Suit \(Free to Members\) \(CLE\)](#)

[June 9 - Head in the Cloud? Cloud Computing for the Legal Profession](#)

[June 15 - Uniform Bylaws](#)

[June 16 - Family Law/ Estate Planning](#)

The NALS Board is excited to announce a very special program for members who want more. We will be instituting a "Specialty Certificate" program. This program will be for members who currently hold a valid PP or PLS certification. A member will need to complete 50 credit hours of education in one of the specific specialty areas NALS has adopted - Litigation/Civil Law, Corporate Law, Estate Planning/Family Law, or General Law. Individuals who acquire the "Specialty Certificate" would have the right to use the following credentials after their current certifications, "PP-SC Litigation/Civil Law," "PLS-SC Estate Planning/Family Law," "PP, PLS-SC Corporate Law," "PP-SC General Law," or a variation of each.

The final details are being worked out and will soon be on the NALS website. In the meantime, I thought you would want to get started earning your 50 hours by attending your region meeting this summer, and most certainly by signing up for the NALS Fall Conference in Cincinnati. That early bird registration deadline of July 1 is fast approaching.

Keep an eye out for further announcements for all the details on this new program.

Kathleen R. Amirante, PP, PLS  
NALS 41st President



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[Cheryl@swvaluation.com](mailto:Cheryl@swvaluation.com)

† SALSP reserves the right to reduce the number of issues published in unforeseen circumstances or technical difficulties.

**\*\*For NALS' Member or NALS Member's Employer Discount, list NALS Member Name and Member Number below:**

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